WPCCA
WESTERN PAINTING & COATINGS
CONTRACTORS ASSOCIATION

MICROSOFT PROJECT LEVEL 1 COURSE

LESSON 1   FRIDAY, APRIL 26 | 11:00 AM - 12:30 PM PST | VIA ZOOM

LESSON 2   THURSDAY, MAY 2 | 11:00 AM - 12:30 PM PST | VIA ZOOM

LESSON 3   FRIDAY, MAY 10 | 11:00 AM - 12:30 PM PST | VIA ZOOM

LESSON 4   FRIDAY, MAY 17 | 11:00 AM - 12:30 PM PST | VIA ZOOM

Join us for our Microsoft Project Level 1 Course taught by Microsoft Certified professional, James Law. This course will be divided into 4 lessons. Lesson 1 will provide training on getting started with Microsoft Project, identifying project management concepts and navigating the desktop environment. Lesson 2 will cover defining a project and adding project tasks, and Lesson 3 will train on managing tasks. Lesson 4 will conclude this course with training on managing project resources and finalizing a project plan with an industry example project.

To RSVP, please email Rowanne Khafagy at rkhafagy@thewpcca.com